

A brief overview of the procedures for obtaining permits required for construction



LOCATION CONDITIONS

To issue location information:

1. A duly completed application that can be picked up at counter number 6, in the "Counter Hall" of the Municipality building.
2. Proof of ownership.
3. A copy of the plot plan (not older than 6 months).
4. Proof of payment of the fee .

For issuing location conditions:

1. Request for issuance of location conditions.
2. Proof of payment of the administrative fee.
3. Proof of payment of the fee for the development of location conditions.
4. Conceptual solution

BUILDING PERMIT

1. Application for issuing a building permit.
2. Proof of payment of the administrative fee.
3. Extract from the project for the building permit.
4. Project for building permit.
5. Statement on the method of payment of contributions for the development of building land.
6. Agreement between investor and financier (if it exists).
7. Agreement between the investor and the holder of public authority (if provided by the location conditions).
8. Audit commission report.
9. Energy permit.
10. Consent of the remaining co-owners.
11. Agreement with the owner of the building.
12. Conditions for designing and connecting the facility (which are not contained in the location conditions).

USE PERMIT

1. Application for issuing a use permit.
2. Project for execution** (if there were no deviations).
3. Report of the commission for technical review.
4. Proof of payment of the prescribed tax/fees.
5. Certificate on the building's energy properties.
6. The project of the constructed object** (if there were deviations).
7. Proof of payment of the administrative fee for the issuance of a use permit.
8. Elaboration of geodetic works for the building.
9. Elaboration of geodetic works for underground installations.

Note:** One or the other piece of evidence is submitted depending on whether there was a deviation.

Note:

All information about the system for electronic submission of applications can be found at the link:

<https://ceop.apr.gov.rs/eregistrationportal/public/home>.

You can view a graphic representation of the unified procedure for issuing location conditions, construction and use permits at the link:

<http://gradjevinskedomozvole.rs/objedinjena-procedura.php?Oblast=Propisi>

Phone number for further information: **022/310-170, extension 120 and 122 (use permit), extension 119 and 120 (construction permit), extension 121 (location conditions) and counter hall: 022/310-170, extension 306.**

